



To: Parents/guardians of Current Grade 5 Students
Re: Re-registration 2024-25
Date: April 2024

In May of 2013, the Denville Board of Education voted to change district policy 5111 (Residency) and require that all students moving up to grade six go through a re-registration process. This process will help to ensure that the Denville taxpayers are funding free public schools for Denville residents only.

Please fill out the attached form and return to your child's school with the following documents by **June 7, 2024**: (you may redact any sensitive information- the address is our concern)

Return the following to your child's school by June 7, 2024:

1. Re-registration form (signed)
2. Copy of your proof of residence: *(one of the following)*
 - a. Property tax bill
 - b. Deed
 - c. Lease
 - d. Mortgage statement
3. Copy of proof of attachment to address: *(one of the following)*
 - a. Voter registration
 - b. Utility bill
 - c. Delivery receipt
 - d. Telephone/cable bill
 - e. Vehicle registration
4. Copy of parent's picture identification card (driver's license or county identification)
5. Copy of child's birth certificate (and custodial papers if applicable)

If you have any questions please contact the school office.

Riverview: Mrs. Sue Bias sbias@denville.org 973-983-6545 ext. 7401

33 St. Mary's Place
Denville, NJ 07834

Lakeview: Mrs. Carol Tomensky ctomensky@denville.org 973-983-6540 ext. 4400

44 Cooper Road
Denville, NJ 07834

The required documents can be mailed or sent in with your children to the school.

[Click here for a link to Board Policy 5111](#)

DENVILLE TOWNSHIP SCHOOLS
Student Re-Registration Form

PLEASE FILL OUT **BOTH** PAGES OF THIS FORM COMPLETELY

STUDENT INFORMATION: School _____ Date _____

Name _____ Generation Code (Jr., Sr.) _____

Address _____ Phone _____

Date of Birth _____ Place of Birth _____

Birth Certificate is required. Please attach a copy

Parent/guardian photo ID is required. Please attach a copy

PROOF OF RESIDENCE: (Copy of one document required)

- | | |
|----------------------------|-----------------------------|
| 1. Property Tax Bill _____ | 3. Lease _____ |
| 2. Deed _____ | 4. Mortgage statement _____ |

Proof of attachment to address: (Copy of one of the following is required)

- | | |
|-----------------------------|-------------------------------|
| 1. Voter registration _____ | 4. Telephone/cable bill _____ |
| 2. Utility bill _____ | 5. Vehicle registration _____ |
| 3. Delivery receipt _____ | 6. Other _____ |

How long have you lived in this residence? _____

FAMILY INFORMATION:

Parent / Legal Guardian's Full Name:	
Address (if different):	
Home Telephone (if different):	
Employer:	Work Telephone:
Cell Telephone:	Email:

Parent / Legal Guardian's Full Name:	
Address (if different):	
<input type="checkbox"/> check if address is different and should receive correspondence concerning child	
Home Telephone (if different):	
Employer:	Work Telephone:
Cell Telephone	Email:

Stepparent's Name:	Telephone:
Stepparent's Name:	Telephone:

If Student does not reside with Parent please provide the following information:

Name of Legal Guardian _____ Legal Document _____

Relationship of Guardian (if other than parent) _____

Is the student homeless? _____

State any family circumstances (divorce, separation etc.) and/or custodial arrangements that the school should know. **A COPY OF THE LEGAL DOCUMENTS WHICH ESTABLISHED THESE ARRANGEMENTS MUST BE PROVIDED TO THE SCHOOL.** I certify that the information I have given is true and correct.

Signature of Parent / Legal Guardian Date

For School Use only:

____ Lease/deed/tax bill/mortgage statement ____ Attachment to address

____ Birth certificate/custodial papers ____ Parent/guardian photo ID